ATAL BIHARI VAJPAYEE INSTITUTE OF PUBLIC SERVICE AND INNOVATION (AIPSI)

PUBLIC ADVERTISEMENT NO 01 OF 2026

POST OF QUALITY ASSURANCE OFFICER

The Atal Bihari Vajpayee Institute of Public Service and Innovation (AIPSI) which is a statutory body, responsible for the delivery of a world-class training and academic ecosystem to public officers, is inviting applications from suitably qualified candidates who wish to be considered for the post of **Quality Assurance Officer**, on contract, for a period of one-year which may be renewed.

II. QUALIFICATIONS AND EXPERIENCE

A. A degree in Quality Management or Management or Business Administration or Public Sector Management from a recognised institution.

B. A Master's Degree in Quality Management or Business Administration or Public Sector Management from a recognised institution.

OR

Equivalent qualifications to A and B above acceptable to the Board of Atal Bihari Vajpayee Institute of Public Service and Innovation.

C. Candidates should –

(i) reckon at least three years' post-qualification experience in the field of Quality Management or Management or Administration;

(ii) possess good interpersonal and communication skills; and

(iii) be computer literate.

Candidates should produce written evidence of the experience/knowledge claimed

III. SALARY

The post carries salary in scale Rs 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 – 77750

Salary will be negotiable within the salary scale and will be commensurate based on the candidate's qualifications and experience.

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IV. DUTIES

1. To be responsible to the Head of Academic Affairs and to assist in the development of Quality Assurance for the Atal Bihari Vajpayee Institute of Public Service and Innovation.
2. To provide administrative and technical support in the operation of the Institute's Quality Assurance processes.
3. To assist in the internal academic audit arrangements of the Institute.
4. To assist in implementing external quality assessment of its programmes/activities.
5. To act as Secretary in committees relating to quality assurance.
6. To use ICT in the performance of his duties.
7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Quality Assurance Officer in the roles ascribed to him.

V. MODE OF APPLICATION

Applications should be submitted online.

Click Here to register and apply

Please ensure all required information is accurately entered in relevant sections. Any incomplete application will not be considered. Kindly upload/attach a complete CV, National Identity Card, educational certificates, evidence of working experience claimed, testimonials and any other relevant documents.

This Advertisement is available on the website of the AIPSI at **https://www.aipsi.mu/index.php/vacancy**

VI. CLOSING DATE OF APPLICATION

The deadline for submission of application is **08 October 2026**.

Note :

(i) The onus for the submission of written evidence of knowledge claimed rests solely on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed, by the closing date.

(ii) Applications received after the closing date and time will not be accepted.

(iii) Incomplete applications and non-submission of the required documents may entail elimination from the selection exercise.

(iv) The AIPSI reserves the right:
(a) to convene only the best qualified candidates for interview; and
(b) not to make any appointment following this advertisement.

Date: 18 September 2026

Atal Bihari Vajpayee Institute of
Public Service and Innovation, Minissy, Reduit